

# LAUNCESTON AREA CIRCUIT 12/17

## Project Expenditure Approval Form

Please complete the following form to request expenditure on projects that your chapel, or your committee, wish to seek circuit approval for. This form must be handed to the Property & Finance Committee one week before their next meeting. Dates for these meetings will be published on the circuit website <http://www.lamc.org.uk>.

Date of request	
Name	
Chapel and/or position	
Telephone Number	
Email	

The project expenditure is required for:

Start up costs  on-going costs  (please tick)

Property Chapel	Property Manse	Bridge Community Centre	Mission	Local Preachers	Lay Workers	Other
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Details of proposed project expenditure (attach documents/quotes etc...)

An explanation of how this fits with the vision of the chapel/circuit and it's mission statement.

**Approved by:**

For amounts under £2,000 then approval needs to be given by Circuit Treasurer and Property Finance Committee. All other amounts will need additional approval from the Circuit Meeting.

	Signature	Date
Treasurer		
Property & Finance Committee		
Circuit Meeting		